



LECOMTE Jean-François

**SharePoint Solution Architect
Project Manager**

LinkedIn Profile
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SUMMARY

Abstract

I've been taking the role of **SharePoint Solution Architect** in various projects and consultancy missions for about 10 years.

Since 2012, I'm also endorsing the role of **Project Manager/Delivery Manager/Technical Coordinator** through different projects and trainings. I started that new role in the area of expertise in which I was the most comfortable with: **SharePoint Project Manager**. In parallel, the same year, I started to conduct other projects where I was completely technology unaware like the **PMO role** in a Desktop Transformation project for **KBL EPB**. In 2013, I started to manage various types of projects for the **NSPA (NATO Support Agency in Luxemburg)** that allow me to confirm and improve my related skills. During 2014 and 2015, I mainly worked for **KBL EPB** as **Project Manager** for the IT department in various type of project (Pure Infrastructure Projects/ Services for Affiliates/ Business Oriented Projects Implementation (e.g. SharePoint Project Portfolio Portal, mobile eBanking, CRM,...)).

Since 2016, I re-focus my career on my favorite activity: **Collaboration Solution Architecture / Development**. For instance I worked on a **SharePoint Web Frontend KISS solution**: On top of SharePoint (online(**Office 365**) and/or on-premises), we developed a new responsive layer that provides a simpler and more efficient interface for the end-users. All the OOTB features could be accessed through this solution. Currently we already provided these types of functionalities through this user interface: Document Management, Team Calendar (connected with exchange), Tasks Management, Search. This toolset is already used by our customers. Some of them use it on top of their SharePoint online teamsite (O365). It is also used by other clients on their premises farm. It is important to notice that our solution is natively SharePoint 2016 ready. Main Technologies: SharePoint 2013 REST Api, JQuery + extensions (UI, moment, ...), JavaScript.

I'm currently working at **various customers** as a **SharePoint Solution Architect** helping them in migrating to new SharePoint based platforms, in governance and adoption plan, creating and performing tailor-made trainings or in developing LOB applications. See more details in the next section.

PROFESSIONAL EXPERIENCE

- **Dates (from - to)** **February 2017 – Currently**
- **Type** SharePoint Solution Architect
- **Customer** **La Mondiale**
- **Company** Intermade
- **Environment** Main technologies: SharePoint 2016
- **Description** I'm leading the implementation of a new SharePoint 2016 platform for the customer:
 - Infrastructure deployment and maintenance
 - User adoption plan issuance and execution
 - Documents Migration guidance
 - LOB applications development

- **Dates (from - to)** **March 2016 – March 2017**
- **Type** SharePoint Solution Architect
- **Customer** **Edmond de Rothschild Asset Management**
- **Company** Intermade
- **Environment** Main technologies: SharePoint 2010/2013
- **Description** I'm responsible of maintaining/improving several SharePoint based applications:
 - Funds documents/events/tasks management



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- Compliance documents/events/tasks management
- Reporting application (allowing to generate docx and xlsx docs from SharePoint from XML data inputs)

I'm also involved in the Migration Roadmap to the target new SharePoint Group platform(s):

- Defining the requirements of the new platform(s)
- Building migration strategy
- Technical documentation
- Recommendations and best practices advices

- **Dates (from - to)** **January 2016 – Currently**
 - Type SharePoint Solution Architect
 - Customer **Various sector**
 - Company Intermade
- Environment Main Technologies: SharePoint 2013/2016 REST API, Office 365 REST API, JQuery + extensions (UI, moment, ...), JavaScript, C#
- Description On top of SharePoint (online(Office 365) and/or on-premises), we developed a new responsive layer that provides a simpler and more efficient interface for the end-users. All the OOTB features could be accessed through this solution. Currently we already provided these types of functionalities through this user interface: Document Management, Team Calendar (connected with exchange), Tasks Management, Search. We believe that this KISS web frontend solution will increase the productivity of the end-user on this collaboration platform and also ease the adoption of SharePoint platform.
This toolset is already used by our customers. Some of them use it on top of their SharePoint online teamsite (O365). It is also used by other clients on their premises farm. It is important to notice that our solution is natively SharePoint 2016 ready.

- **Dates (from - to)** **May 2014 – December 2015**
 - Type Project/Delivery Manager
 - Customer **KBL epb**
 - Company HP
- Environment 2 interconnected Data Centers containing all the business of the Bank and its affiliates (9 affiliates)
- Description In a critical IT situation (cost reduction, understaffing...), I was Project Manager and/or Delivery manager in different type of project: Affiliates Data Center Migration, DRP, New CRM (customized for wealth management) implementation, responsive ebanking platform set up, AML tool set up, BI platform migration...

I also worked together with the Infrastructure senior architect to deliver all the IT projects (more than 50 projects in progress or about to start).

In this context, my scope was:

- Make an audit of the situation
- Create and validate Architecture Schemas for every projects with all related stakeholder (Leading Expert, 3rd Party, Business Owners...)
- Create the operation planning from an Infrastructure perspective
- Create the related documentation (PID, Detailed Design, BOM, Handover...)
- Launch the operations implementation (ticketing system management)

Out of our scope but needed to improve the efficiency of the Projects delivery:

- Launch initiatives(non exhaustive list):
 - Improve the existing projects procedures
 - Improve the collaboration/communication between the teams (New SharePoint sites, Projects Review Meeting...)



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- Standardize several processes (Visio template, Naming convention....)

- **Dates (from - to)** **October 2013 – February 2015**
 - **Type** Project Manager
 - **Customer** **NSPA(NATO)**
 - **Company** HP
- **Environment** Storage & Backup (HP 3PAR, D2D StoreOnce, Data Protector, EVA, P9000...), Citrix, F5, Microsoft Windows server 2008R2/2012, HP UX
- **Description** I am responsible of managing several projects for the customer in different areas of expertise. I am also involved as a technical writer in one of these projects.
 - **Main activities:**
 - Resources management
 - PMM, Dashboards and Presentations preparation
 - Documents Management
 - Financial/P&L Reporting
 - Contract/PO's follow-up Technical documentation (Architecture design,...)

*NATO Secret Clearance valid until 2019

- **Dates (from - to)** **June 2012 – November 2013**
 - **Type** SharePoint Project Lead
 - **Customer** **Ville d'Esch-Sur-Alzette**
 - **Company** HP
- **Environment** SharePoint 2007/2013, Office 2007/2013, Windows Server 2008R2/2012, ASP.NET, SQL Server 2008R2/2012, Infopath 2013, VMWare
- **Description** Migration of the SharePoint 2007 custom workflow to the SharePoint 2013 platform:
 - **Project Coordination:**
 - Development follow-up
 - PO management
 - PMM preparation
 - Dashboard and presentations preparation
 - P&L Reporting
 - **Preparation of the future production environments:**
 - Technical documentation (Architecture design,...)
 - Management of the infrastructure team

- **Dates (from - to)** **July 2012 – September 2013**
 - **Type** BID Management/SharePoint Consultancy
 - **Customer** **European Parliament**
 - **Company** HP
- **Environment** SharePoint 2013, Office Web Apps 2013, SQL 2012 (AlwaysOn), VMWare 5.1, 3PAR 7400, HP ProLiant
- **Description** The customer gives us the opportunity to work on a proposal for a SharePoint Infrastructure based on HP BladeSystem and HP Storage as the related implementation services and maintenance. The customer has no SharePoint content yet so it will be a first implementation project:
 - Presentation of the HP's capabilities in SharePoint technology
 - Build of the proposal
 - Presentation of the proposal to the customer

Delivery of the proposed solution started in January 2013.



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- **Dates (from - to)** **June 2013 – August 2013**
 - Type SharePoint Consultancy
 - Customer **Alcatel-Lucent**
 - Company HP
- Environment SharePoint 2003 and 2007
- Description In the technical team that is responsible for implementing a SharePoint Migration Strategy for a worldwide big player in the Telecom industry.
 - This encompasses migration of several TBs in SharePoint 2003 and 2007 content (50/50 ratio), while keeping all options open for 2010/2013 integration.

- **Dates (from - to)** **September 2012 – March 2013**
 - Type PMO
 - Customer **KBL epb**
 - Company HP
- Environment Citrix XenApp, VDI, App-V
- Description Involved in a Desktop transformation project > Fat client to SBC (Server Based Computer)
I was working together with the Lead Project Manager to help him on the following tasks:
 - Ressources planning
 - PMM preparation
 - Dashboard and presentations preparation
 - P&L Reporting

- **Dates (from - to)** **May 2012 – September 2012**
 - Type SharePoint Consultancy
 - Customer **Millicom**
 - Company HP
- Environment SharePoint 2010
- Description SharePoint Collaboration, Publishing and Application platforms management. Needs for a corporate portal that will be part of the corporate services that are foreseen by the customer:
 - Assessment of existing platforms
 - Build of a global Collaboration Strategic plan
 - SharePoint Roadmap:
 1. Collaboration Stream
 - a. Build the New OOTB Farm
 - b. Launch an adoption plan of this workspace
 2. Corporate Portal Stream
 - a. Build the strategic team
 - b. Launch the project

- **Dates (from - to)** **September 2009 – April 2012**
 - Type SharePoint Solution Architect
 - Customer **ArcelorMittal**
 - Company HP
- Environment SharePoint 2007/2010, Office 2007/2010, ASP.NET, SQL Server
- Description SharePoint Collaboration, Publishing and Application platforms management



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- Maintenance of existing platforms: Development of new functionalities, improvement of existing one...
- Migration roadmap to SharePoint 2010
- Management of offshored people
- Coaching of Helpdesk people
- Platforms migration to new data center
- Intranet improvement to cover customer's needs for:
 - Worldwide accessibility
 - Performance
 - Profiling

- **Dates (from - to)** **February 2009 – August 2009**
 - Type SharePoint Consultant
 - Sector ICT
 - Company HP
- Environment SharePoint (MOSS 2007), Office 2007, ASP.NET, SQL Server
- Description SharePoint Management
 - Setting up of a collaboration platform delivering different e-services. The platform is based on the last Microsoft technologies in this area of business (SharePoint 2007, Server 2008,...)
 - Help to install the SharePoint infrastructure
 - Application development
 - Infopath development
- **Dates (from - to)** **April 2008 – January 2009**
 - Type SharePoint Developer
 - Customer **Total Petrochemicals**
 - Company Acane Consulting
- Environment SharePoint (MOSS 2007), Office 2007, ASP.NET, SQL Server, Lotus Notes 6.5
- Description Migration Project: 250 Notes applications to MOSS 2007.
 - Creation of content industrialization process: Switch-over from an environment to another = Virtual Machine -> Server Test -> Server Prod (3 different Active Directory)
 - Application deployments.
 - Internal team trainings.
 - Technical analysis of applications.
 - Migration tools analysis and tests.
 - Development tools analysis and tests
 - SharePoint applications and reusable components development (State Workflow, Event Handlers, Webparts, Internal framework ...).
- **Dates (from - to)** **January 2008 – February 2008**
 - Type SharePoint Developer
 - Sector Insurance
 - Company Acane Consulting
- Environment Windows Server 2003, Microsoft Office SharePoint Server 2007, Microsoft Office Word 2007, Visual Studio 2005
- Description Development of a contract management application. Word documents generation composed with several sub-documents stored in MOSS 2007.
 - Extending Word 2007 workbench: adding a Task Pane used to filter, preview and add sub-documents in the Master document.



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- Documents storage and security managed in SharePoint 2007.
- Multilingual management – translation workflow.
- .Net development with the SharePoint and Visual Studio Tools For Office extensions.

- **Dates (from - to)** **September 2007 – December 2007**
 - Type SharePoint Developer
 - Sector ICT
 - Company Acane Consulting
- Environment Windows Server 2003, Microsoft Office SharePoint Server 2007, Visual Studio 2005
- Description SharePoint intranet development to improve collaboration within the company (announcements, calendars, contacts, projects, ...) and sharing documents (versioning, check in-check out, ...):
 - Content type management.
 - Workflow management.
 - Integration in a MS Office environment.
 - Installation, settings, design and test.
 - Visual Studio Custom Approval Workflow.
 - SharePoint Lists customization – Custom fields and Event Handlers.
- **Dates(from-to)** **August 2005 – September 2007**
 - Type Web Developer
 - Customer **European Commission**
 - Company Fujitsu Services Belgium
- Environment Documentum Web Publisher, XML Spy
- Description
 - XSL development to migrate main web sites of the 27 European Union Member States to the « Web Starter Kit ». This migration needed a good knowledge of web technologies such as XSL, XSLT, XHTML, CSS, JavaScript, and a good sense of communication.
 - Development of new web functionalities among customer's needs. Maintaining features among the tool evolution.
 - Maintenance of every migrated sites.
 - Helpdesk tasks.
- **Dates (from - to)** **November 2004 – August2005**
 - Type Java/J2EE developer
 - Customer **European Commission**
 - Company Fujitsu Services Belgium
- Environment Documentum, Eclipse
- Description
 - XSL/XML/Java/J2EE applications development.
 - Functional tests of the « Web Starter Kit »
 - Internet sites development (XLS stylesheets, Java Classes, CSS classes).
 - Deployment of the generic sites on different environments.
 - Tests: decision tables development.
 - Writing functional documents.
 - Solution Maintenance on site.



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EDUCATION

	Dates (from - to)	School – University
IT Degree	2004	Institut d’enseignement supérieur de Namur (I.E.S.N.)
Secondary School	1994 - 2000	Institut Saint Joseph de Ciney

KNOWLEDGE

MOTHER TONGUE **French**

OTHER LANGUAGES

	READING	WRITING	VERBAL
• English	Advanced	Advanced	Advanced
• Dutch	Basic	Basic	Basic

TRAININGS

- Agile PM foundation
- Prince2 Foundation
- ESM Survival Guide - Program and Project Management Training - MS Project 2010
- Part of the HP Project Management Capability Development Program
- Orsys: Gérer un projet informatique
- Documentum Technical Fundamentals
Macroscope

CERTIFICATIONS

- Prince2 Foundation
- ITIL Foundation v3
- TS: Microsoft Office SharePoint 2010, Configuring
- TS: Microsoft SharePoint 2010, Application Development
- TS: Configuring Microsoft Windows SharePoint Services 3.0
- TS: Configuring Microsoft Office SharePoint Server 2007



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TECHNICAL SKILLS

ECM/Management Tools
Microsoft SharePoint (Microsoft Certified Professional), Office 365, Lotus Note, Documentum, Alfresco Clarizen, Ms Project, PlanView, Zoho, Office Suite, Visio, OneNote, OneDrive
Data Bases
SQL Server 2005 > 2014, Oracle ,MySQL
OS
Windows XP/7/8/8.1/10 – Windows server 2003 > 2012R2
Programming Languages
c#, vb/.net, powershell, htm5/css3/javascript/jquery/bootstrap, sql, java/j2ee, xml/xslt, cobol, c/c++
Misc Tools
visual studio ms office visual studio tools sharepoint designer, infopath 2007/2010/2013 SublimeText 3, eclipse, jbuilder, sun one studio

HOBBIES

Diving, Running, Music (drummer), books, movies, travels, ...