

# Resume

Sébastien Créton



SharePoint Administrator | Office 365 consultant | +7 years

Microsoft Office | SharePoint | Office 365 | Cloud | Governance | Architecture (Infrastructure & Development) | SharePoint and associated technologies |

## Personal details



**Last name** Créton  
**Christian names** Sébastien  
**Date of birth** August 31th 1981  
**Driver's license** B  
**Nationality** French  
**Residence** Metz, France  
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**Characteristics** Goals and service oriented | Pro active  
**Roles and Position** SharePoint Administrator | Office 365 consultant  
**LinkedIn Profile** <https://www.linkedin.com/in/sebcreton>

*On request an interview with a reference can be scheduled.*

## Profile

I am working on Content Management systems for more than 7 years +, I'm a all-round SharePoint Administrator. Dealing with business specifications and Support needs, my responsibilities varied from implementing and deploying applications and performing general system administration (Windows, SQL...). I also work on troubleshooting highly customized SharePoint applications for a large population of user and providing support.

## Specialties and Technical Transcript

- SharePoint 2007, 2010, 2013, 2016
  - Architecture: Development & Infrastructure
  - Installation
  - Maintenance
  - Governance
  - Document Management
  - Consultancy
- Office 365
- SharePoint Migrations
- Reporting
- Workflows
- Enterprise Content Management
- Windows Server (2008 R2 / 2012)
- Active Directory
- SQL Reporting Services - SSRS
- Visual Studio, Sublime Text
- IIS
- PowerShell Scripting

## Informative and Process Management

- Collaboration
- Enterprise Content Management
- Document Management
- Governance
- Coaching and People Skills
- User adoption

## Work experience

<b>Period</b>	01-2016 - Currently
<b>Company</b>	Intermade
<b>Business type</b>	IT Service Provider
<b>Position</b>	SharePoint Administrator   Office 365 consultant   Managing Partner
<b>Assignment</b>	<p>Intermade is an interactive consultancy and technology firm matching the most experienced people in the industry to the most challenging business and technical problems our clients are facing. Our team is specialized in SharePoint, Office 365, Business Intelligence and Unified Communications solutions.</p> <p>Some tasks and activities</p> <ul style="list-style-type: none"> <li>o Architecture (Infrastructure &amp; Development), Project Management &amp; Business Analyst in SharePoint and associated technologies (SharePoint, Unified Communication &amp; Business Intelligence)</li> <li>o Specialized Senior SharePoint consultant &amp; Technical Project Expert SharePoint</li> <li>o Migrations</li> <li>o On-premises, Hybrid and Cloud implementations of next generation intranet/sites/workplaces</li> <li>o Digital Transformation</li> <li>o Governance, Risk and Compliance optimization</li> <li>o Project and Delivery Management</li> <li>o People Management, Coaching</li> <li>o Company</li> </ul>
<b>Projects</b>	<p><b>Office 365 consultant – Q-Leap / Luxaviation / Execujet – March 2017–Currently</b>            I'm responsible of the SharePoint online and OneDrive global company adoption. The main components of this exercise are:</p> <ul style="list-style-type: none"> <li>• Deliver best functionalities for users</li> <li>• Provide user needs and apply best practices</li> </ul> <p>I'm also reviewing all the technical documents produced by the implementation team.</p> <p><b>SharePoint Administrator – Application System Engineer – BIL – Luxembourg – September 2015 – January 2017</b>            Responsible of BIL's main customer website from deployment to follow overall status.            Maintenance of multiple SharePoint farm under various environments (involving 30 servers maintenance).            Administration of a publication farm under Content deployment technology.            Farm Patching and follow-up architecture requirements.            Organizing platform maintenance through different work process and procedure.            Establishment of SharePoint governance, DRP and support's book. Strong troubleshooting investigations.            AD Trust between 2 countries (Switzerland / Luxembourg).            Incident management follow up (ITIL organization).</p>
<b>Period</b>	12.2009 till 09-2015
<b>Company</b>	ISIWIS / Alter Domus Sàrl
<b>Business type</b>	IT company / Fiduciary
<b>Position</b>	SharePoint Administrator   Application Support and Delivery Senior Officer
<b>Projects</b>	<p><b>SharePoint Administrator, Application support and Delivery Senior Officer. 2nd and 3rd IT Support level, Delivery and Operations in a SaaS environment.</b>            Administration of various SharePoint Farm including Code Deployment, Operations monitoring, upgrading patches and PowerShell Scripting. Follow up of daily business activities including workflow support. SharePoint 2007/2010 migration / Licensing migration (Enterprise to Standard) / Farm domain migration. Working on Search (fine tuning, enhancement and troubleshoot). SQL Administration / monitoring.</p>

<b>Period</b>	01-2006 till 04-2011
<b>Company</b>	Sogeti Luxembourg
<b>Business type</b>	IT Service Provider
<b>Position</b>	ITDeveloper
<b>Projects</b>	Various missions from VB development to SharePoint configuration. Implementation of new functionalities on software. Software support and user Training
<b>Customers: AXA / Caceis / ISIWIS</b>	



## Education

- Licence Développement Informatique pour le Commerce Electronique, mention AB – 2005/2006 – IUT de Metz
- BTS Informatique de gestion, mention AB – 2002/2005 – Lycée Roosevelt de Reims
- Baccalauréat, Sciences et technologies du tertiaire, mention AB – 1997/2000 – Lycée Jean Rostand à Caen

## Certifications

- TS: MOSS 2007 - APPLICATION DEVELOPMENT (02 / 2009)
- TS: MICROSOFT SHAREPOINT 2010, CONFIGURING (06 / 2012)

## Language

- English (Professional working proficiency)
- French (Mother tong)